1. 
2. **NIHARIKA JINDAL**
3. 9742713200
4. contact.niharika23@gmail.com
5. Alliance University, Bengaluru - 562106

Operations Managerial Professional

**Systematic and self-motivated Operations Managerial Professional with excellent knowledge of fundamental lean tools such as Pull Systems and Kanban, SMED, Six Sigma, Poka Yoke, Kaizen, KPI and Jidoka. Pursuing MBA in Operations with an aggregate score of 71% in the third semester.**

**Seeking an entry level position in E-Commerce/Lean Manufacturing/Quality Control.** Adapt in utilizing Quality Function Deployment Approach with the aim of building products that are in line with the needs of the customers. Able to effectively apply theories and strategies to work scenarios, thereby meeting performance objectives.

Areas Of Expertise

 **Quality Control:** Significant experience in applying Failure Mode Effects Analysis (FMEA) with the aim of identifying errors and eliminating failures.

**Resource Management:** Efficient in ensuring optimum utilization of resources such as manpower, time and money.

**Customer Service:** Proficient in developing and building fulfilling relationships with clients by providing excellent customer service.

Core Skills

|  |  |  |
| --- | --- | --- |
| * Detail Oriented
 | * Economics & Accounting
 | * Quality Management
 |
| * Initiative
 | * Systems Analysis
 | * Tally
 |
| * Communications & Media
 | * Lean Tools
 | * Operation Monitoring
 |

Employment Scan

**Wandertrails Services Private Limited (19.12.2016 – 19.03.2017)**

***As Operations Specialist***

* Enabled digitization of shortlisted accommodations and experiences with the aim of displaying them on the front-end website.
* Regularly coordinated with providers to confirm that all the units on the website had the necessary data points.
* Selected unique properties and experiences conducive to Wandertrails in order to help clients make the best use of their vacation.
* Solicited clients through mails and phone calls.

**Achievements:**

* Successfully completed the project “Digitization and Analysis of Properties Linked with Wandertrails.”

Projects

* Successfully completed a project on “Operational Research of Failure Mode Effect Analysis” for Food Club Restaurant.
* Actively participated in the “Inspirit” event organized by Marketrix at Alliance University in 2016.
* Obtained a certificate of participation for taking part in the “Memoire” event organized by Marketrix at Alliance University in 2016.
* Won the 2nd prize in the elocution competition for the topic, “Is Media Fulfilling Its Responsibility?” in 2012.

Academics

|  |  |  |  |
| --- | --- | --- | --- |
| **MBA (Operations)** | Alliance University | Pursuing | 1st Division with 71% |
| **Bachelor of Commerce** | Kurukshetra University | 2015 | 1st Division with 68% |
| **Class 12** | Mother’s Pride Public School  | 2012 | 54% |
| **Class 10** | Himalaya Public School | 2010 | 58% |

Personal Dossier

**Languages Known:** English, Hindi and Punjabi

**Areas of Interest:** E-Commerce, FMCG, Lean Manufacturing, Quality Control and Service Operations Management

**IT Skills:** Excellent knowledge of Tally, MS Office and Windows 2000/XP/7/8

**Address:** Block 2, #308, VBHC Vaibhava, Chandapura, Anekal Main Road, Bengaluru - 562106